

CURRICULUM VITAE - JUSTIN GIUDICI

PERSONAL

JUSTIN THOMAS GIUDICI

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Justin has continually shown to be hard working & successful in breaking down complex problems and delivering web based solutions that are innovative and intuitive to use. He has a diverse background including roles in IT, Finance, HR, and multiple strategy, compliance and operational areas. In all his roles he regularly delivers savings and improves business efficiencies whilst also improving quality of deliverables. He is able to achieve this through creativity, thoughtful design and not being afraid to do things differently.

EDUCATION

- **Bachelor of Commerce - Information Systems (2008-2011)**
Curtin University
(Including units on: Website design, Technical Infrastructure, Analysis, Programming C#, Process improvement, Databases, Finance, Accounting, Economics, Business Statistics, Entrepreneurship, Marketing and Sales)
- ✓ **Project Management Course (PMBOK Methodology) (2011)**
Curtin Associate Professor David Baccarini
Introduction to PMBOK project management methodology.
- ✓ **Microsoft Certified Training (Microsoft Excel) (2011)**
ATI Mirage
Undertook a one day course in Advanced/Expert Level Excel 2010
- ✓ **Microsoft Excel Power User Test (2013)**
Proveit!
Completed an Excel Proveit! power user test with score of 85%.

KEY SKILLS

- ✓ **Web Design and Development:** HTML, CSS, Javascript, Photoshop, Google Developer Tools, Asp.net, DNN, Wordpress, AWS, Azure, Windows & SQL Server, Ubuntu Server Use of the following packages to design and maintain web pages: balsamiq, Photoshop, Visual studio, Beyond Compare, Notepad ++,
- ✓ **Business Intelligence/ Data Reporting:** Ability to collate, forecast/predictive, audit and present data. Detailed understanding of data tools. Experience in using Tableau, SAP and other reporting software to deliver BI. Data manipulation in MS Excel. Google Sheets, Open Refine etc. Good working knowledge of SQL and Database Management Systems, Google Analytics Tracking / Goal Setting, Web scraping experience.
- ✓ **Ability to Present and Influence:** Experienced at providing training for software tools, process workshops, and proven successful change management. Excellent written and verbal communication. Approachable and helpful.
- ✓ **Business Improvement:** Improving organisational processes and systems through methodologies and guidelines. Tools used include cross functional process diagrams, ER Diagrams, DFD, Rich Pictures, Gap analysis & Cognitive Maps. & Business Cases(Feasibility/SWOT/Risk Analysis)
- ✓ **Project Management:** Following PMBOK and Prince 2 guidelines with the use of MS project to create and track project timeframes, deliverables and costs.

TIMELINE

Public Transport Authority, WA

Content Analyst (Web Designer/Analyst + Some Web Development)

November 2013 – Present (2 years 9 months) East Perth

Design and delivery of web-based solutions for Public Transport Authorities retail arms, projects and programs. The PTA incorporates Transperth and Transwa who offer the Perth and regional public transport via trains, buses, coaches and ferries. The PTA also implements numerous PTA funded projects such as new train stations and train lines.

In this position I work in a team to provide design, development and support across our websites, corporate intranet and web based applications.

The role involves the following:

- Creation of new mobile enabled websites based on the bootstrap 3 framework
- Designing and developing new site functionality
- Providing support/SEO best practice advice
- Google analytics and Applications team progress reporting (Tableau)
- Security improvements, Page Speed Optimization.

Other Projects:

I have also worked on an Android based application in this role. Last year I was part of a team of 2 successfully designing and developing an Android solution which used google location API, 4g LTE Galaxy Tablets and RTSP video streams to provide Transperth train drivers clear and real-time visibility of passengers getting on and off at each station. The solution ensures that the safety of our passengers is continuous even if our current system is unavailable.

Major Achievements:

- ✓ For the GPS android solution (see above) we received an innovation award due to achieving similar or better results to a project with the same goal but with a timeline and budget spanning 7+ years and more than 7 million dollars (Our prototype and development costs were less than \$15,000(including labor) and estimated cost to deliver with hardware was ~\$200,000 in less than 6 months).
- ✓ Major Corporate intranet upgrade and functionality additions
- ✓ Delivering mobile enabled websites including PTA/Transwa and brand new Forrestfield Airport Link Websites
- ✓ Delivery of 3 Brand new redesigns in (coming months)

Skill Implementation:

- ✓ Web Design & Development (Balsamiq Mockups, Photoshop, HTML, CSS, Javascript, Bootstrap)
- ✓ UX and skin/theme design
- ✓ Creating Tableau and Google Analytics dashboards to track team/website success
- ✓ Website Architecture Design
- ✓ Google Analytics/ Search Engine Optimization
- ✓ Web site administration in a .net environment (DNN Evoq CMS)
- ✓ Android Design/Development (Android Development Studio)
- ✓ Windows Server(IIS) and SQL Server configuration
- ✓ SQL management studio/ SQL

Contracted Financial Systems Officer , East Perth

September 2013 – Current

This was a caretaker role whilst recruitment is undertaken - as such the role involved fast paced learning & creation of procedures, documentation and reporting required.

Skill implementation:

- ✓ Interfacing data between systems and performing checks to ensure accuracy
- ✓ BI Reporting in SAP Business Objects

Department of Planning, WA

Contracted Project Officer (Analyst/Auditor), Perth

Feb 2013 – Sept 2013

I worked with a colleague to cleanse the department's payroll system of errors and produce future state processes that prevent further issues. I have also had involvement in the transition of the data to its new payroll system.

The project involved the following:

- Consulting with users to define process improvements for the prevention of future payroll issues.
- Using formulas to determine overpayments and other payroll issues throughout entire period of current systems use (~4 years).
- Raising invoices for money found to be owed to the department
- Comparing data from multiple tables to identify anomalies

Major Achievements:

- ✓ Prepared calculation worksheets to accurately identify un-invoiced money and past miscalculations leading to the department recouping \$762 thousand dollars.
- ✓ Identifying and fixing 100s of data errors in the Oracle based payroll system ensuring better data reliability and statistics
- ✓ Creating future state process maps to prevent overpayments and drive efficiencies in the future.

Transferable skills:

- ✓ Data Cleansing
- ✓ Human resources payroll calculations/error detection
- ✓ Project Management
- ✓ Decommissioning systems
- ✓ Business process mapping and process improvement.

Extended Travel - Asia Europe & Morocco May 2012 – January 2013

Department of Housing, WA (Multiple positions)

Contracted Business Analyst , Central Business Operations, East Perth November 2011 – April 2012

I was part of a small team completing the 'Business Reporting Reform Project'; a project to process map the departments business functions & identify improvements.

The project involved:

- Liaising with middle management and system users to produce current and future state mapping of the departments processes.
- Identifying missing data entry points for the departments customised high level project reporting software

Major Achievements:

- ✓ Identified problems and contributed to correcting CWiPp a high level reporting system
- ✓ Created organisational wide cross functional process diagrams to enhance transparency and organisational improvement.

Transferable skills:

- ✓ Current and Future state process mapping
- ✓ Project management methodologies (PMBOK)
- ✓ Business improvement

Desktop Auditor, Housing Maintenance Branch, Mt Lawley January 2011 – October 2011

My involvement included the following:

- Auditing - Identifying contract breaches and overcharging on maintenance work
- Identifying issues in schedule rate changes by pooling data from multiple sources

- Determining anomaly rates and common issues for KPIs and contractor feedback
- Developing auditing documents/manuals

Major Achievements-

- ✓ Overhauled inefficient paper based auditing system to a streamlined system
- ✓ Reduced user errors and increased error identification as tools automated much of the auditing and calculations process.
- ✓ Increased recoup identification resulting in immediate and long term benefits in the millions of dollars.

Transferable skills:

- ✓ Data mining/ Advanced excel /Reporting
- ✓ System Improvement.
- ✓ Complex problem solving

**Contracted Strategic Support Officer, Housing Maintenance Branch, Fremantle
August 2009 – December 2010**

The position is intended to be primarily an administrative position to support the Housing Maintenance branch of the department; however, I was able to automate or partially automate many of the month to month duties with macros and templates. With the time saved I took on more complex small projects, ad-hoc reports and cost estimations for my manager.

My involvement included the following:

- Assisting in the design, set up & administrating the content management of our areas SharePoint page
- Creating and uploading content to SharePoint page.
- Creating weekly/monthly/quarterly budget reports
- Managing maintenance programs for external maintenance, insulation and heater replacement
- Providing statistical reports on year to year costing trends and condition of housing stock to better predict future demand and budget requirements.
- Providing insights and recommendations for cost savings and service improvements.

Major Achievements:

- ✓ Successfully providing strategic advice and cost forecasting under strict deadlines for multiple projects (Insulation, External Maintenance, vacancies etc.)
- ✓ Created detailed cost estimates for asbestos removal across entire state using a register of building condition inspections and remove and replace costing's from experts in the field.
- ✓ Regularly providing accurate data for Ministerials'
- ✓ Managed vendor relationships during a procurement process for the head contractor model.

Transferable skills:

- ✓ Advanced excel skills
- ✓ Sensitive Data/Financial Reporting
- ✓ Project Management (small projects)